POLICY STATEMENT

As part of Florida International University’s mission, we strive to keep our resources safe and secure. In order to fulfill the mission of teaching, research and public service, the University is committed to providing a secure computing and networking environment that assures the integrity, availability, and confidentiality of information and information resources.

SCOPE

Resources to be protected include networks, computers, software, and data. The physical and logical integrity of these resources must be protected against threats such as unauthorized intrusions, malicious misuse, or inadvertent compromise. Contractors and participants in any activities outsourced to non-FIU entities must comply with the same security requirements.

REASON FOR POLICY

At Florida International University, as custodians of sensitive information, it is incumbent upon the university to safeguard the integrity, availability, and confidentiality of our resources. This policy is driven by our commitment to uphold the highest standards of academic and operational integrity.

DEFINITIONS

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<th>TERM</th>
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<tr>
<td>Information Technology</td>
<td>Refers to any technology-related assets, including but not limited to networks, computers, software, and data, utilized by FIU for academic, administrative, or operational purposes.</td>
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<td>Resources</td>
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<td>Integrity</td>
<td>The assurance that information and information resources are accurate, reliable, and protected against unauthorized alteration or tampering.</td>
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Availability | Ensuring that information and resources are accessible and usable by authorized users whenever needed, without interruption or delay.

Confidentiality | The protection of sensitive information from unauthorized access, disclosure, or use, maintaining its privacy and restricting access only to authorized individuals or entities.

General Responsibility | Each member of the university community’s obligation to comply with all applicable laws, regulations, and institutional policies regarding the security and protection of electronic information resources to which they have access.

Threats | Any potential risks or vulnerabilities that may compromise the physical or logical integrity of information technology resources, including unauthorized intrusions, malicious misuse, or inadvertent compromise.

Contractors | Individuals or entities engaged by FIU to provide services or that participate in activities outsourced to non-FIU entities, who are required to adhere to the same security requirements as specified in this policy.

Enforcement | The actions taken by FIU to ensure compliance with this policy, including penalties as provided by law and disciplinary measures, such as dismissal or expulsion, for individuals who fail to adhere to the policy.

### ROLES AND RESPONSIBILITIES

Each member of the University community is responsible for adhering to all federal, state and local laws and FIU rules, regulations and policies, as the same may be amended from time to time, pertaining to the security and protection of electronic information resources that he/she uses, and/or over which he/she has access or control.

Persons who fail to adhere to this Policy may be subject to penalties as provided by law and/or disciplinary action, including dismissal or expulsion. Violations will be handled through the University disciplinary policies applicable to employees and students. The University may also refer suspected violations of applicable law to appropriate law enforcement agencies.

Unauthorized or fraudulent use of university computing or telecommunications resources can also result in felony prosecution as provided for in the Federal and State of Florida Statutes.
RELATED RESOURCES

Federal Laws:

Criminal Infringement of a Copyright, 18 U.S.C. § 2319
Digital Millennium Copyright Act, 17 U.S.C. §§ 1201 et seq.
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99 (“FERPA” also known as the “Buckley Amendment”)
Fraud and related activity in connection with computers, 18 U.S.C. § 1030 et seq.
HIPAA Privacy Rule, 45 C.F.R. Part 160; 45 C.F.R. Part 164, Subparts A and E
HIPAA Security Rule, 45 C.F.R. Part 164, Subpart C

Florida Laws:

Computer Crimes Act, Fla. Stat. §§ 815.01 et seq., §§ 775.082-084

Helpful Links:

Official Web site for the U.S. Patent and Trademark Office

Official Web site for the U.S. Copyright Office

Information on the Fair Use Doctrine:
U.S. Copyright Office, Circular 21, Reproduction of Copyrighted Works by Educators and Librarians,
www.copyright.gov/help/faq/faq-fairuse.html
http://www.copyright.gov/fls/fl102.pdf

Official Web site for the U.S. Department of Health and Human Services, Office of Civil Rights, on HIPAA

Official Web site for the U.S. Department of Education,

Payment Card Industry Data Security Standard (PCI DSS)

Gramm-Leach-Bliley Act

Information on FERPA:

www.ed.gov/policy/gen/guid/fpco/ferpa/

Student Privacy and FERPA

FIU IT Security Governance Resources:
FIU IT Policies
Data Classification Policy
Configuration Management Standard
Cybersecurity Awareness Standard
Media Sanitation
Education and Awareness
Vendor Risk Management
Technology Evaluation Group
FIU Code of Computing Practice
FIUnet Acceptable Use Policy
FIU Academic Affairs Policies & Procedures Manual
### CONTACTS

Division of Information Technology  
Information Technology Security Office – PC534  
11200 SW 8 ST, Miami, FL 33199  
305-348-1366

### HISTORY

**Initial Effective Date:** May 8, 2006  
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**Revision Dates** (updates made to document): May 20, 2024