



Enrollment Management and Services Policy # 1310.021

INITIAL EFFECTIVE DATE: December 1, 2018	LAST REVISION DATE: January 9, 2024	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT Division of Enrollment Management and Services
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POLICY STATEMENT

A clear description of all functions of Enrollment Management and Services must be posted in the University Catalogs and on the FIU web site.

SCOPE

This policy applies to the Division of Enrollment Management and Services.

REASON FOR POLICY

The functions, processes, and procedures of the Division of Enrollment Management and Services are crucial to sustained University growth. Proper utilization of these services is vital to admission applicants at all levels, as well as students who utilize financial aid and registration services. Therefore, this policy exists to explain how to find functions, processes, and procedures of the component parts of Enrollment Management and Services.

DEFINITIONS

The following Enrollment Management and Services offices provide functions and operations for admission, registration, and financial aid: OneStop, Office of University Admissions, Office of Scholarships, Registrar, Transfer and Transition Services and Financial Aid. The university catalogs and the FIU web site describe the operation and functions of services provided by each office.

ROLES AND RESPONSIBILITIES

The Division of Enrollment and Management Services will provide a clear description of all functions in the University Catalogs and on the FIU web site.



RELATED RESOURCES

University Catalog: catalog.fiu.edu
FIU Onestop web site: <https://onestop.fiu.edu/>

CONTACTS

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HISTORY

List initial effective date, revision dates, and/or review date.

Initial Effective Date: December 1, 2018

Review Dates (*review performed, no updates*): N/A

Revision Dates (*updates made to document*): January 9, 2024.