



University Community (faculty and staff)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
RECHARGE SERVICE FACILITIES	April 13, 2015	2330.050

POLICY STATEMENT (R*)

The Office of Research and Economic Development Recharge Facilities Operating Procedures, which are posted on the Office of Research and Economic Development website (link provided below), govern the establishment and operation of recharge service facilities when any billings from such facility are made to University sponsored projects.

REASON FOR POLICY (O*)

To ensure compliance with applicable laws and regulations governing recharge facilities in universities.

DEFINITIONS (R*)

“Recharge service facilities” are entities that: (1) provide necessary goods or services to University faculty, staff, or students at no more than the cost of providing the goods or services (break-even); and (2) bill sponsored programs for such goods or services.

PROCEDURES (O*)

Recharge service facilities that seek to bill any University sponsored program must follow the Recharge Facilities Operating Procedures posted on the Office of Research and Economic Development website.

<p>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)</p> <p>Office of Research and Economic Development Florida International University</p> <p>RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)</p> <p>Office of Budget and Cost Analysis Florida International University 11200 S.W. Eighth Street – MARC 430 Miami, Florida 33199 Telephone: (305) 348-2494</p>	<p>The University Policies and Procedures Library is updated regularly. In order to ensure a printed copy of this document is current, please access it online at: http://policies.fiu.edu/.</p> <p>For any questions or comments, the “Document Details” view for this policy online provides complete contact information.</p>
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FORMS/ONLINE PROCESSES (O*)

Recharge Facilities Operating Procedures are available at: <http://research.fiu.edu/facilities/recharge/index.html>

Links to the above referenced Form(s) available in the "Document Details" Section of the online version of this policy document.

***R = Required *O = Optional**