POLICY STATEMENT

This policy applies to all low speed and utility vehicles such as, but not limited to, golf carts, mules, or gators owned, leased or operated on University premises, by University employees, volunteers, contractors, vendors or agents. The use of the word “golf cart” applies to all such vehicles.

Any person who accepts the privilege of operating a golf cart on University premises is deemed, by so doing, to have the knowledge, training and skill to safely operate this vehicle and shall be fully accountable for their actions and the consequences thereof.

The safe operation of golf carts on University premises requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Golf carts shall be operated in accordance with the requirements of this policy at all times.

Environmental Health and Safety violation warnings will be issued to employees who violate this safety policy. Vendors and contractors will face sanctions appropriate to the terms of their contract with the University. Departments will receive violation warnings when a golf cart is not occupied and parked in non-designated parking areas. After a department receives in excess of two violation warnings the operator of the golf cart that caused the infraction will have their privileges revoked for a period of thirty days. If the operator continues to violate the policy, additional disciplinary action will be administered. The Department of Parking and Transportation and the Police Department have the authority to issue violation warnings as well. Those warnings will be sent to Environmental Health and Safety for enforcement.

The following 2012 Florida Statutes contain specific requirements regarding the ownership, operation and maintenance of low speed vehicles:

- Title XXIII: Motor Vehicles
- Chapter 316, Florida Statutes: State Uniform Traffic Control
  - Fla. Stat. §316.2122 Operation of a low-speed vehicle on certain roadways. The operation of a low-speed vehicle, as defined in Fla. Stat. §320.01(42), on any road is authorized with the following restrictions:
    - A low-speed vehicle may be operated only on streets where the posted speed limit is 35 miles per hour or less.
    - A low-speed vehicle must be equipped with headlamps, stop lamps, turn signal lamps, tail lamps reflex reflectors, parking brakes, rear view mirrors, windshields, and vehicle identification numbers.
    - A low-speed vehicle must be registered and insured in accordance with §320.02, Florida Statutes, and titled pursuant to Chapter 319, Florida Statutes.
    - Any person operating a low-speed vehicle must have in his or her possession a valid driver's license.
    - A county or municipality [or the Florida Department of Transportation] may prohibit the operation of low-speed vehicles on any road under its jurisdiction if the governing body [or the Florida Department of Transportation] determines that such prohibition is necessary in the interest of safety.

REASON FOR POLICY

To establish a University-wide standard for the safe operation of golf carts on University premises.
DEFINITIONS
A golf cart, as used in this policy, is defined as a University owned low speed or utility vehicle such as, but not limited to, golf carts, mules, or gators, owned, leased or operated on University premises, by University employees, volunteers, contractors, vendors or agents. The use of the word “golf cart” applies to all such vehicles. Golf carts are intended for use on University premises only.

PROCEDURES
Refer to the University Golf Cart and Other Motorized Carts Safety Procedures

RESPONSIBILITIES
Deans, Directors, & Department Heads: Assure that all golf carts and operators in their units comply with the requirements of the policy and procedures.

Golf Cart Operators: Shall acknowledge responsibility and accountability for compliance with the policy, completing the Golf Cart Information Acknowledgement Form and attend training.

Office of the Controller / Purchasing Services: Shall assure that requisitions for the purchasing of golf carts are accompanied by an appropriately completed Supervisory Golf Cart Safety Policy Acknowledgement Form.

Environmental Health and Safety: Shall provide for the monitoring and enforcement of regulations and policies of golf cart operations on campus and shall notify department heads and Vice Presidents of violations of the Golf Cart Safety Policy. The Department of Parking and Transportation and the University Police Department will also assist in the enforcement of the policy.

Environmental Health and Safety: Shall coordinate University-wide compliance with the University Golf Cart Safety Policy and facilitate golf cart safety training as requested.

HISTORY
University Golf Cart Safety Policy 15.9 – Revised: April 8, 1999; Revision Date: December 18, 2012.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
Florida International University
Division of Finance and Administration

RESPONSIBLE ADMINISTRATIVE OVERSIGHT
Department of Environmental Health & Safety
Campus Support Complex, 162
11200 SW 8 Street
Miami, FL 33199
Telephone: (305)348-2621

The University Policies and Procedures Library is updated regularly. In order to ensure a printed copy of this document is current, please access it online at http://policies.fiu.edu/.

For any questions or comments, the “Document Details” view for this policy online provides complete contact information.

FORMS/ONLINE PROCESSES
For all related forms and Campus Maps, please refer to the University Golf Cart and Other Motorized Carts Safety Procedure.

Links to the above referenced Form(s) available in the "Document Details" Section of the online version of this policy document.

*R = Required  *O = Optional