



*University Community (faculty, graduate students and University Graduate School administration)*

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
FORMULATION AND REVIEW OF UNIVERSITY GRADUATE POLICIES AND PROCEDURES	June 2012	380.041

**POLICY STATEMENT (R\*)**

The Faculty Senate is responsible for recommending the approval of University graduate policies and procedures. The Graduate Council is the body of the Faculty Senate responsible for the development of recommendations for those policies and procedures in consultation with members of the faculty, unit deans, Dean of the University Graduate School and the Provost.

Graduate Council recommendations approved by the Faculty Senate are forwarded to the Provost, who seeks the recommendation of the Dean of the University Graduate School prior to concurring or dissenting. If revision is desired, the policy statement with suggested revision is returned to the Faculty Senate.

After completing this process, the policy or procedure is officially entered into the University Compliance website. Compliance is monitored by the deans of the schools and colleges, the Dean of the University Graduate School and the Faculty Senate Graduate Council.

**HISTORY (R\*)**

Originally 10.2 FORMULATION AND REVIEW OF POLICIES AND PROCEDURES (effective 3/28/89) from *Graduate Policies and Procedures Manual*.

**RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R\*)**

University Graduate School  
Florida International University

**RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R\*)**

University Graduate School  
Modesto A. Maidique Campus  
11200 SW Eighth Street - PC 230  
Miami, Florida 33199  
Telephone: (305) 348-2455

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For any questions or comments, the “Document Details” view for this policy online provides complete contact information.

**\*R = Required \*O = Optional**