



**Graduate Academic Standing, Academic Dismissal and Readmission
380.044**

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
June 2012	October 14, 2022	The University Graduate School

POLICY STATEMENT

Academic Standing:
To remain in good academic standing, graduate students must maintain a graduate GPA of 3.0. Undergraduate prerequisites taken after the bachelor's degree will not count toward the graduate GPA. More stringent grade expectations may be required by individual programs, however they must be published in the University Graduate Catalog.

For doctoral students, and master's students for whom an annual evaluation is required, satisfactory performance in the annual evaluation is necessary in order to maintain good academic standing. In programs with rolling admissions, students will be evaluated on a term basis.

Academic Dismissal Based on GPA:
Failure to maintain good academic standing will result in placement on academic warning, probation or dismissal.

Warning
A graduate student whose cumulative graduate GPA falls below a 3.0 for the first time in a given term will be placed on warning, indicating academic difficulty.
A doctoral student whose annual evaluation is unsatisfactory in a given year will be placed on warning, indicating difficulty in progressing through the program.

Probation
A graduate student whose cumulative graduate GPA falls below 3.0 for a second term will be placed on probation, indicating serious academic difficulty. The College or School of the student on probation may indicate the conditions which must be met in order to continue enrollment.

A second unsatisfactory annual evaluation for doctoral students will result in probation, indicating serious difficulty in progressing through the program.

Dismissal
A graduate student on probation whose cumulative and semester GPA's fall below a 3.0 for a third term will be automatically dismissed from his, her, or their program and the University. The student has ten working days to appeal the dismissal decision.



A student may also be dismissed for failure to make satisfactory progress toward degree completion or failure to complete all the requirements for a graduate degree within the time limits for degree completion. Each unit must have a policy specifying the criteria for satisfactory progress at each stage of the program.

A student may be dismissed for non-compliance with the continuous enrollment policy for doctoral students who have advanced to candidacy or master’s students with an approved research proposal.

A third unsatisfactory annual evaluation for doctoral students will result in dismissal.

Re-admission:

A period of at least one academic year must elapse after the date of dismissal before an application for admission will be accepted for consideration. During this year the student is prohibited from enrolling as a non-degree seeking student.

A student who has been dismissed from a graduate program for failure to maintain a 3.0 GPA may re-apply to the same program or apply to any other graduate program at FIU under the program requirements and policies in force at the time of re-application. In applications for re-admission to the same program or admission to another program, admission criteria shall include consideration of previous performance at the graduate level in addition to the normal admission requirements.

A student who has been dismissed for failure to make sufficient progress toward degree completion or for non-compliance with the continuous enrollment policy may submit an application for re-admission at any time prior to their time limit for degree completion.

Re-admission of all doctoral students will require approval by the Dean of the University Graduate School.

SCOPE

University Community (faculty, graduate students and University Graduate School administration)

REASON FOR POLICY

To establish criteria for graduate student good academic standing and guidelines for dismissal and readmission to a graduate program.

DEFINITIONS

TERM	DEFINITIONS
N/A	N/A



ROLES AND RESPONSIBILITIES

The University Registrar's Office and the Graduate School will monitor graduate students GPA. The University Graduate School and the student's Graduate Program will monitor annual evaluations to establish satisfactory progress of a graduate student.

RELATED RESOURCES

Information regarding processes for dismissal and re-admission are available in the Graduate Program Director's Manual: <https://gradschool.fiu.edu/facultystaff/#programdirector>

CONTACTS

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HISTORY

Initial Effective Date: Originally 2.5.1 ACADEMIC DISMISSAL (effective 3/28/89); 2.5.2 RE-ADMISSION (effective 3/28/89); and 4.4 ACADEMIC WARNING, PROBATION AND DISMISSAL (effective 3/28/89) from *Graduate Policies and Procedures Manual*; June 2012

Review Dates (*review performed, no updates*): January 31, 2024

Revision Dates (*updates made to document*): October 2019; April 20, 2021; October 14, 2022.



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April 20, 2021	April 20, 2021	The University Graduate School

PROCEDURE STATEMENT
<p>Doctoral Readmissions Procedures for Academic Department</p> <ol style="list-style-type: none"> 1. The applicant must submit a readmissions application and pertinent documents to the Office of Admissions, https://admissions.fiu.edu/how-to-apply/graduate-applicant/applications/index.html. 2. The Office of Admissions corresponding graduate admissions evaluator will review the readmissions file and pertinent documents. If applicable, the admissions evaluator will refer the file through PantherSoft to the Graduate Program Director, who will also be notified about the readmissions procedures through the PantherSoft Admissions Comments page. 3. After referral of the file and pertinent documents, the file will be reviewed by the academic department’s admissions committee during their regular admissions review process. If the academic department wishes to support and recommend readmission of the applicant, a departmental memo must be provided to the University Graduate School (UGS) with the following: <ol style="list-style-type: none"> a. Explanation of why the student dropped out of the doctoral program b. Written Agreement from a faculty member to serve as the student’s major professor c. What is the proposed timeline for the student’s completion of degree? For example, candidacy, submission of dissertation committee (D1), dissertation proposal (D3) and the defense of dissertation? d. The academic department must address all milestones needed for the completion of the degree. For example, if the student reached doctoral candidacy, would the student be required to re-take the candidacy examination? In other words, a thorough plan of degree completion which includes the anticipated graduation term must be presented to UGS. If the student had any dissertation milestones forms on file at the time they left the program, the department must submit copies of those to UGS. Otherwise, if there is a new major professor and/or committee members are entirely different, the submission of a new dissertation committee (D1), candidacy (D2) and dissertation proposal (D3) are required.

- e. Petition - **If** any coursework is or will be over 9 years old by the time of the anticipated degree completion term, the academic department must submit an electronic Petition for Exception to Graduate Requirements form. Note: this petition is required only if an exemption is being requested.
4. If the academic department makes the readmissions recommendation, it must provide the departmental memo to UGS Director via email. After the pertinent information is provided, the academic department must enter the readmission recommendation online in PantherSoft.
5. UGS Director will route the memo/Petition to UGS Dean or Associate Dean for review.
6. Once reviewed and a decision is made, a notification will be sent to the graduate evaluator and Graduate Program Director.
7. The Office of Admissions team will continue with the final admissions processing such as sending official readmissions/deny letter, residency review, etc.