



Tuition and Fee Charges on Sponsored Project Budgets #2320.110

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
May 11, 2010	March 29, 2021	Office of Research and Economic Development

POLICY STATEMENT

In order to provide students with current information regarding career development skills, trends and issues while preparing a viable global workforce for the 21st century, Florida International University promotes the participation of students in sponsored projects to the fullest extent possible. Accordingly, when permitted by the project sponsor and when appropriate to the project, eligible graduate and undergraduate students should be included in new sponsored project proposals and renewals of existing sponsored project awards, and the budgets for such proposals or renewals should contain the current tuition charges for such students allocable to the sponsored project, as well as the portion of the students' health insurance charges covered by the University.

SCOPE

University Community (faculty, staff and students)

REASON FOR POLICY

In order to provide students with current information regarding career development skills, trends and issues while preparing a viable global workforce for the 21st century, Florida International University promotes the participation of students in sponsored projects to the fullest extent possible.

DEFINITIONS

TERM	DEFINITIONS
ePRAF	"ePRAF" is the Office of Research and Economic Development Electronic Proposal Routing Approval Form.
ORED	"ORED" is the Florida International University Office of Research and Economic Development.
University	"University" is Florida International University.



ROLES AND RESPONSIBILITIES

The PI must consider whether students may appropriately be involved in sponsored projects and, if so, ensure that tuition and the University portion of the student health insurance charges are included in the budget for new proposals or renewals if such charges are permitted by the sponsor.

The PI's college/school must ensure that the tuition and the University portion of the students' health insurance charges contained in the PI's budget are correct.

RELATED RESOURCES

ORED Policy - Stipend and Other Payments to Students and Temporary Personnel on Sponsored Projects.

CONTACTS

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HISTORY

Initial Effective Date: May 3, 2010

Review Dates (*review performed, no updates*): January 17, 2024

Revision Dates (*updates made to document*): November 23, 2010; March 29, 2021



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PROCEDURE STATEMENT

Where permitted by the project sponsor and when appropriate to the project, the PI should identify undergraduate and graduate students who may be included in the PI's new externally sponsored proposal or renewal project. At the time of a new proposal submission or submission of a renewal request for an existing award, the PI should ensure that the proposal or renewal budget includes the current tuition charges allocable for the students' involvement in the project, as well as the portion of the students' health insurance charges covered by the University. The PI's college/school must verify that the tuition and University portion for the students' health insurance charges are in line with the appropriate rates in the college/school.

If the foregoing costs are not included in the proposal or renewal budget, Pre-Award will review whether the sponsor will not allow such charges. If the sponsor allows for the participation of students, but the PI has not budgeted for students' involvement in the project, the Vice President for Research may consult with the PI and the PI's Dean to ascertain if the project can be structured such that students' involvement may be budgeted.