



**Use of Facilities and Administrative Costs # 2330.070**

<b>INITIAL EFFECTIVE DATE:</b>	<b>LAST REVISION DATE:</b>	<b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b>
April 8, 2010	February 12, 2021	Office of Research and Economic Development

**POLICY STATEMENT**

Facilities and administrative costs received by the University on sponsored projects that are not required for the operation of the Office of Research and Economic Development shall be used by the Vice President for Research to support other research or sponsored training programs in any area of the University. Please refer to [Fla. Stat. Section 1004.22\(5\)](#)

**SCOPE**

F&A received by the University shall be used for the operation of the Office of Research and Economic Development as required by applicable Florida law. The Vice President for Research may determine how F&A may be distributed to University units and/or PIs if such distribution is in the best interest of the research mission of the University. The Office of Research and Economic Development shall process such F&A distribution to the applicable University unit's or PI's F&A Non-Sponsored Project ID.

If F&A is so distributed, the University units and PIs may only use such funds to support other research or sponsored training programs in any area of the University. Anyone processing transactions using F&A funds, such as faculty, staff, students, principal investigators, administrative personnel, etc. must adhere to using the funds solely to support research and sponsored training programs. Those University units and/or PIs must provide reporting as requested by the Vice President for Research at such intervals or on an ad hoc basis as deemed appropriate by the Vice President for Research, to delineate the manner in which the distributed F&A was spent by the units and/or PIs.

**REASON FOR POLICY**

To ensure compliance with Florida law that prescribes how facilities and administrative costs received by the University for sponsored projects may be expended by the University.



#### DEFINITIONS

TERM	DEFINITIONS
F&A	This refers to facilities and administrative (or indirect) costs.
PI	This refers to principal investigator.
University	This is Florida International University.

#### ROLES AND RESPONSIBILITIES

As stated in the [Fla. Stat. Section 1004.22\(5\)](#), anyone processing transactions using F&A funds, such as faculty, staff, students, principal investigators, administrative personnel, etc. must adhere to using the funds solely to support research and sponsored training programs.

##### RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R\*)

Office of Research and Economic Development  
Florida International University

##### RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R\*)

Budget & Cost Analysis  
Florida International University  
11200 S.W. Eighth Street – MARC 430  
Miami, Florida 33199  
Telephone: (305) 348-2494

#### RELATED RESOURCES

[Fla. Stat. Section 1004.22](#)

#### CONTACTS

Budget & Cost Analysis  
Florida International University  
11200 S.W. Eighth Street – MARC 430  
Miami, Florida 33199  
Telephone: (305) 348-2494

#### HISTORY

**Initial Effective Date:** April 8, 2010

**Review Dates** (*review performed, no updates*): January 31, 2024

**Revision Dates** (*updates made to document*): February 12, 2021



**Use of Facilities And Administrative Costs # 2330.070a**

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
April 8, 2010	April 8, 2010	Office of Research and Economic Development

**PROCEDURE STATEMENT**

F&A received by the University shall be used for the operation of the Office of Research and Economic Development as required by applicable Florida law. The Vice President for Research may determine how F&A may be distributed to University units and/or PIs if such distribution is in the best interest of the research mission of the University. The Office of Research and Economic Development shall process such F&A distribution to the applicable University unit's or PI's F&A Non-Sponsored Project ID.

If F&A is so distributed, the University units and PIs may only use such funds to support other research or sponsored training programs in any area of the University, which means anyone processing transactions using F&A funds must adhere to this. Those University units and/or PIs must provide reporting as requested by the Vice President for Research at such intervals or on an ad hoc basis as deemed appropriate by the Vice President for Research, to delineate the manner in which the distributed F&A was spent by the units and/or PIs.