



Undergraduate Appeal of Academic Dismissal #340.045

INITIAL EFFECTIVE DATE: June 29, 1994	LAST REVISION DATE: November 17, 2020	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT Academic Affairs
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POLICY STATEMENT

A student who has been dismissed from the University under FIU Policy# 340.020 Academic Status may submit an appeal for Academic Reinstatement. A description of the appeal process must be posted in the University Undergraduate Catalog and on the FIU web site.

SCOPE

This policy applies to all undergraduate students who have been dismissed from the University under Policy # 340.020 Academic Status.

REASON FOR POLICY

To explain an undergraduate student’s right to submit an appeal for Academic Reinstatement.

DEFINITIONS

TERM	DEFINITIONS
Academic Reinstatement	The formal method through which a student can appeal an academic dismissal decision.

ROLES AND RESPONSIBILITIES

Student: Initiates the Academic Reinstatement process.

Academic Advisor and Department Chair: Approves an Academic Plan developed with the student.

College/School Dean or the Dean’s designee: Approves or denies the Academic Reinstatement and Academic Plan.

RELATED RESOURCES

FIU Procedure #340.045 Undergraduate Appeal of Academic Dismissal
FIU Policy #340.020 Academic Status



CONTACTS

RESPONSIBLE ADMINISTRATIVE OVERSIGHT

Office of the Provost
11200 S.W. Eighth Street - PC 526
Miami, FL 33199
305-348-2151

HISTORY

Initial Effective Date: June 29, 1994

Review Dates (*review performed, no updates*): February 7, 2024

Revision Dates (*updates made to document*): August 6, 2009; November 17, 2020



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PROCEDURE STATEMENT

A student who has been academically dismissed from the University will have ten working days to submit an appeal for Academic Reinstatement. The appeal for Academic Reinstatement is the formal method through which a student can appeal the dismissal decision. In order for a student’s appeal to be considered complete, the following documentation must be submitted to OneStop:

1. Personal Statement describing the circumstances that led to the student’s lack of academic progress; this statement must also include a statement describing a change of conditions that will facilitate improved academic performance.
2. Academic Plan signed by the student’s academic advisor. The plan describes the academic steps suggested by the advisor to facilitate improvement in the student’s academic performance.
3. Academic Agreement signed by the student’s College/School Dean or the Dean’s designee (usually the student’s Department Chair); the College/School Dean or Dean’s designee is responsible for approving or denying the reinstatement appeal.
4. Supporting Documentation is required for financial aid recipients; this documentation should support any claims or assertions made the student’s Personal Statement.

If approved, the Academic Reinstatement specifies the term for which the student has been reinstated and (if applicable) limitations on the number of credit hours in which a student can enroll; please note that the student must enroll during the term specified in the reinstatement decision. Dismissed students reinstated to the university are placed on academic probation.