Undergraduate Curriculum Changes #340.315

<table>
<thead>
<tr>
<th>INITIAL EFFECTIVE DATE:</th>
<th>LAST REVISION DATE:</th>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</th>
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<td>May 20, 1988</td>
<td>November 17, 2020</td>
<td>Academic Affairs</td>
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**POLICY STATEMENT**

In order to promote and maintain high quality academic programs, the University may revise existing curriculum based on specialized accreditation requirements, program review, or assessment analysis. The process whereby undergraduate curriculum changes are made must recognize the various roles of the faculty and the administration.

**SCOPE**

This policy applies to faculty and administration who implement undergraduate curriculum.

**REASON FOR POLICY**

To establish the framework by which the University may make changes to undergraduate curriculum.

**ROLES AND RESPONSIBILITIES**

Academic Unit, School/College Dean
- Department submits undergraduate curriculum change proposals in university approved format appropriate to the type of request (e.g., degree, major, track, certificate).
- Department submits through Faculty Senate Curricular processes, which includes Department and College curriculum committees as well as Dean’s approval.

Faculty Senate
- Approves all proposals through its curricular processes.

Provost or Designee
- Reviews and acts upon all curriculum proposals approved by the Faculty Senate.
RELATED RESOURCES

Related Policy: 350.010 New Academic Program Planning and Approval
This policy includes processes for establishing new degrees/majors/tracks and definitions for majors and tracks.

CONTACTS

RESPONSIBLE ADMINISTRATIVE OVERSIGHT
Office of the Provost
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HISTORY

Initial Effective Date: May 20, 1998
Review Dates (review performed, no updates): N/A
Revision Dates (updates made to document): November 17, 2020