# Undergraduate Administrative Organization # 340.310

<table>
<thead>
<tr>
<th>INITIAL EFFECTIVE DATE:</th>
<th>LAST REVISION DATE:</th>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</th>
</tr>
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<tbody>
<tr>
<td>June 29, 1994</td>
<td>November 17, 2020</td>
<td>Academic Affairs</td>
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## POLICY STATEMENT

The Faculty Senate Undergraduate Council and the Deans Advisory Council participate in formulating and recommending policy, reviewing procedures, recommending and assessing planning priorities, establishing criteria for maintaining quality and assessing needs. With counsel from these two bodies, undergraduate programs are administered at three distinct levels: the department/program faculty, the college or school, and the Office of the Provost.

## SCOPE

This policy applies to undergraduate programs.

## REASON FOR POLICY

To establish the division of responsibilities in the administration of undergraduate academic programs.

## ROLES AND RESPONSIBILITIES

The Deans of each respective unit will assure the maintenance of existing undergraduate programs and the development of appropriate new undergraduate programs in their individual units.

## RELATED RESOURCES

Faculty Senate Undergraduate Council By-Laws and Policy and Procedures Manual facultysenate.fiu.edu
CONTACTS

RESPONSIBLE ADMINISTRATIVE OVERSIGHT
Office of the Provost
Florida International University
11200 S.W. Eighth Street, PC 526
Miami, Florida 33199
Telephone Number: 305-348-2151

HISTORY

Initial Effective Date: June 29, 1994
Review Dates (review performed, no updates): N/A
Revision Dates (updates made to document): October 16, 2019; November 17, 2020