



University Community (faculty, undergraduate students and University Undergraduate School administration)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
TRANSFER CREDITS	March 26, 2008	340.290

POLICY STATEMENT (R*)

Students must meet the University's requirements in order to be eligible for admission to their chosen major. Degree-seeking applicants without the Associate of Arts degree must meet the same Core Curriculum requirements as beginning freshmen.

A maximum of sixty (60) lower-division semester-hours taken at a two- or four-year accredited institution (physical education and basic-skills preparation courses not included) may be transferred. Additional upper division hours taken at a four-year institution may be counted towards a degree at the university at the discretion of the individual department, providing that the student completes the last 30 semester hours at the university. Any exceptions must be approved by the Dean of the school or college.

Students may include up to forty-five (45) lower division credits through the College Level Examination Program (CLEP) and Advanced Placement.

Credits from military schools can be transferred in accordance with the recommendation of the American Council of Education (ACE). Credits from foreign institutions will be considered on an individual basis.

REASON FOR POLICY (O*)

To establish transfer credit applicability.

PROCEDURES (O*)

The University will evaluate and determine the total number, not to exceed 60, of lower division credits transferable to the university, including foreign credits. It must specify whether the Core curriculum requirements have been met. The academic advisor will determine additional lower division courses, and upper division credits that will apply toward the degree, especially the undergraduate prerequisite courses to the student's major. Transfer credits are posted on the student's degree audit.

HISTORY (R*)

Effective Date: June 29, 1994; Revision Date: March 26, 2008.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Undergraduate Education
Florida International University

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Undergraduate Education
Florida International University
11200 S.W. Eighth Street, PC 245
Miami, Florida 33199
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