### Final Course Examinations #340.150

<table>
<thead>
<tr>
<th>INITIAL EFFECTIVE DATE:</th>
<th>LAST REVISION DATE:</th>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 29, 1994</td>
<td>November 17, 2020</td>
<td>Academic Affairs</td>
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### POLICY STATEMENT

Final course examinations will be given only during the designated date and time in the final week of the semester.

Fall and Spring mini-terms as well as all summer terms do not have a designated final examination period and course examinations may be given at the discretion of the faculty member teaching the course.

### SCOPE

This policy applies to students and instructional faculty.

### REASON FOR POLICY

To state the University guidelines for final course examinations.

### ROLES AND RESPONSIBILITIES

Instructional Faculty: Include final examination date on course syllabi consistent with the assigned course exam schedule.

### CONTACTS

**RESPONSIBLE ADMINISTRATIVE OVERSIGHT**
Office of the Provost  
Florida International University  
11200 S.W. Eighth Street - PC 526  
305-348-2151

### HISTORY

- **Initial Effective Date:** June 29, 1994
- **Review Dates** (*review performed, no updates*): February 7, 2024
- **Revision Dates** (*updates made to document*): August 31, 2009; November 17, 2020