



University Community (faculty, undergraduate students and University Undergraduate School administration)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
FACULTY SENATE UNDERGRADUATE COUNCIL	June 29, 1994	340.145

POLICY STATEMENT (R*)

The Undergraduate Council is an elected committee of the Faculty Senate. The Undergraduate Council, as charged by the Faculty Senate, shall recommend and evaluate policies and procedures concerning undergraduate education at the University, evaluate proposals for new undergraduate programs and perform related tasks as assigned by the Senate. The Undergraduate Council addresses:

1. long-range undergraduate program development plans to be included in the University Master Plan;
2. criteria, policies, and procedures for the development and approval of new undergraduate programs, including recommendations to the Faculty Senate on all new undergraduate program proposals;
3. criteria, policies, and procedures for the evaluation of existing undergraduate programs as they impact other programs;
4. curriculum proposals for interdisciplinary academic courses and programs that span more than one school or college;
5. criteria, policies and procedures for determining priorities for funding undergraduate programs;
6. agreements with other institutions that include undergraduate programs;
7. policies and procedures for undergraduate student recruitment, admissions, financial aid and advisement, including minority student concerns;
8. implementation and supervision of courses in the Core Curriculum to ensure they are meeting the philosophy of the Core.

The Undergraduate Council engages in the following processes:

1. meets and recommends action under the leadership of a chairperson elected from within the Council;
2. initiates activities relating to the purposes described above, including receiving proposals from the Vice President of Undergraduate Education, Provost, Faculty Senate Steering Committee, units, committees and faculty;
3. reports regularly to the Faculty Senate and annually, or more often as necessary, to the Provost and Vice President of Undergraduate Education.

REASON FOR POLICY (O*)

To outline the functions and operation of the Undergraduate Council.

PROCEDURES (O*)

Elected by the faculty of their respective units, members of the Undergraduate Council will meet regularly and function as outlined in the Faculty Senate Constitution.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Undergraduate Education
Florida International University

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Undergraduate Education
Florida International University
11200 S.W. Eighth Street, PC 245
Miami, Florida 33199
Telephone Number: 305-348-2800

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***R = Required *O = Optional**