### SUBJECT (R*)

**EXCEPTIONS AND APPEALS – UNDERGRADUATES**

<table>
<thead>
<tr>
<th>EFFECTIVE DATE (R*)</th>
<th>POLICY NUMBER (O*)</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 26, 2008</td>
<td>340.140</td>
</tr>
</tbody>
</table>

### POLICY STATEMENT (R*)

Exceptions to undergraduate policies and procedures must be approved by the degree granting program, the appropriate academic dean, the Vice President for Undergraduate Education, and the Provost.

Decisions which affect students academically may be appealed according to established University policies and procedures, as stated in the Student Handbook.

### REASON FOR POLICY (O*)

To state the exceptions and appeals to Undergraduate Policies.

### HISTORY (R*)

Effective Date: June 29, 1994; Revision Date: March 26, 2008.

### RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Undergraduate Education  
Florida International University

### RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Undergraduate Education  
Florida International University  
11200 S.W. Eighth Street, PC 245  
Miami, Florida 33199  
Telephone Number: 305-348-2800

*R = Required  *O = Optional