## DUAL ENROLLMENT

**SUBJECT (R*)**

DUAL ENROLLMENT

**EFFECTIVE DATE (R*)**

June 29, 1994

**POLICY NUMBER (O*)**

340.135

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**POLICY STATEMENT (R*)**

Dual enrollment is the means by which a high school student may earn credit toward high school graduation while taking college level courses. Programs offered to high school students that do not count toward high school graduation are not considered dual enrollment. All credits awarded must be at college level.

Dual enrollment may be offered by FIU for several reasons:

- **Departmental -** To work with a magnet school to provide opportunities for more advanced studies in the appropriate area, to promote good will between a school and the University, or to develop a relationship with a particular school.

- **Advanced Studies Program -** Dual enrollment may provide an opportunity for individual students who have exceeded the high school offerings in a particular area, and, infrequently, may provide for the superior student who has developed intellectually and emotionally beyond traditional high school levels. Advanced Study Program students are referred to the Office of Undergraduate Education.

- **Early Admissions -** In rare instances, some students who meet specific admissions requirements may be eligible for dual enrollment through the Admissions Office.

Though discussions for dual enrollment programs may begin at any level, they are usually initiated by individual representatives of the institutions. Departments should be involved as soon as a coherent plan is developed. Discussion should proceed to the school or college level after departmental deliberation. The Office of Undergraduate Education must participate in the discussions, since it serves as the University clearinghouse for dual enrollment programs and is familiar with the process and demands.

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**REASON FOR POLICY (O*)**

To establish dual enrollment policies.

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**PROCEDURES (O*)**

The University guidelines for all dual enrollment definitions, student eligibility, dual enrollment courses, mandate components between institutions, and faculty qualifications are in compliance with the State University System Interinstitutional Dual Enrollment Articulation Agreements. All required forms and policies are available in the Office of Undergraduate Education.
<table>
<thead>
<tr>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)</th>
<th>RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)</th>
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Undergraduate Education
Florida International University
11200 S.W. Eighth Street, PC 245
Miami, Florida 33199
Telephone Number: 305-348-2800

*R = Required   *O = Optional