Course Levels: Undergraduate #340.100

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<th>LAST REVISION DATE:</th>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</th>
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<tr>
<td>June 29, 1994</td>
<td>November 17, 2020</td>
<td>Academic Affairs</td>
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**POLICY STATEMENT**

Per Florida Department of Education Common Course Numbering Guidelines, Undergraduate programs must consist of courses at the 1000 to 4000 levels. Courses designated 1XXX and 2XXX are considered lower division; those designated 3XXX and 4XXX are considered upper division.

Specific programs may permit 5000 level courses as electives in consultation with an advisor. Courses taken for an undergraduate degree cannot be applied to a graduate degree, unless the student has been admitted to an accelerated degree pathway. Undergraduate degrees must not have 5000 level courses as required courses.

**SCOPE**

This policy applies to undergraduate students as well as faculty who develop their undergraduate academic programs.

**REASON FOR POLICY**

To state University policy concerning course levels for undergraduate programs.

**ROLES AND RESPONSIBILITIES**

Faculty observe correct course level designations when designing curriculum for undergraduate programs.

**RELATED RESOURCES**

Florida Department of Education Statewide Course Numbering System: flscns.fldoe.org/default.aspx

FIU Policy 380.005 Accelerated Bachelors/Masters Degree Pathways https://policies.fiu.edu/policy/902/

University Undergraduate Catalog: Florida’s Statewide Course Numbering System catalog.fiu.edu
## CONTACTS

**RESPONSIBLE ADMINISTRATIVE OVERSIGHT**  
Office of the Provost  
Florida International University  
11200 S.W. Eighth Street - PC 526  
305-348-2151

## HISTORY

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<tr>
<td><strong>Review Dates</strong></td>
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<td><strong>Revision Dates</strong></td>
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