



**Admissions Appeals to Specialized Admissions Programs/Majors
#340.030**

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT:
January 2000	March 17, 2023	Academic Affairs

POLICY STATEMENT

If an undergraduate student has been denied admission to an undergraduate specialized admissions program/major at Florida International University, the student can appeal this decision through the prescribed channels.

SCOPE

This policy applies to students applying to a specialized admissions program/major.

REASON FOR POLICY

To establish appropriate guidelines for an applicant to appeal an admissions decision concerning a specialized admissions undergraduate program/major.

DEFINITIONS

TERM	DEFINITIONS
N/A	N/A

ROLES AND RESPONSIBILITIES

Student initiates the request for an appeal.

Academic Department, program director/chair acts upon appeal.

College Dean is the final level of the appeal process.

RELATED RESOURCES

Authority/Source:
 Board of Governors Regulation 8.013 Specialized Admissions
 SACSCOC Principles of Accreditation, 10.5 Admissions Policies and Practices
 FIU Procedure Admissions Appeals to Specialized Admissions Programs/Majors # 340.030



CONTACTS

RESPONSIBLE ADMINISTRATIVE OVERSIGHT

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HISTORY

Initial Effective Date: Adapted from the Undergraduate Policies and Procedures Manual, 2.41 (rev. Jan 2000)

Review Dates (review performed, no updates): N/A

Revision Dates (updates made to document): January 4, 2016; November 17, 2020; March 17, 2023.



**Admissions Appeals to Specialized Admissions Programs/Majors
#340.030a**

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
July 1, 2020	March 17, 2023	Academic Affairs

PROCEDURE STATEMENT
<p>Student</p> <ul style="list-style-type: none"> An undergraduate student who has been denied admission to a program/major of the University for academic reasons may appeal the decision in writing within ten days of receipt to the program director, if applicable, or if there is no separate director, to the chairperson of the department. <p>Academic Department</p> <ul style="list-style-type: none"> Program director must act on the appeal and if denied, must inform the student that the next step is the department chairperson. Department chairperson must act on the appeal and if denied, must inform the student that the next step is the college dean. <p>College Dean</p> <ul style="list-style-type: none"> College dean or designee must act on the appeal. The decision of the dean of the college/school shall be the final decision in the appeal process.