For each undergraduate curricular area in which a degree program is offered, a faculty member academically qualified in the field must be assigned responsibility for course or program oversight and coordination, as well as for curriculum development and review. At least one full-time faculty member with appropriate credentials must have primary teaching assignment in the curricular area.

Each academic department (or in the case of interdisciplinary programs, each director and faculty assigned to the program) has primary responsibility for planning, implementing and evaluating its undergraduate academic programs, including sequence of courses through prerequisites. These include:

- recommending admission standards;
- formulating degree requirements;
- recommending awarding of degrees;
- facilitating research and scholarly productivity;
- achieving enrollment goals;
- ensuring program quality;
- providing academic advising.

To enumerate departmental responsibilities in the administration of undergraduate programs.

Following guidelines established by each school and college, departments will create a committee structure and procedural guidelines to accomplish these tasks after curriculum committee approval, as appropriate. Communicating these policies is accomplished by one or more of the following: 1) curriculum committee; 2) university catalog program description, 3) SASS audit, 4) student advisement by school and/or units.

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