



University Community (faculty, undergraduate students and University Undergraduate School administration)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
10% ADMISSION WAIVERS FOR LIMITED ACCESS PROGRAMS	August 29, 1994	340.005

POLICY STATEMENT (R*)

If an undergraduate student has been denied admission to an undergraduate program at Florida International University, the student can appeal this decision through the prescribed channels.

REASON FOR POLICY (O*)

To establish appropriate guidelines for an applicant to appeal an undergraduate admission decision and non-academic admissions denial.

PROCEDURES (O*)

The student who desires to appeal the academic admission decision should contact the Office of Admissions. After being informed of the reasons why the decision was made, the student may then appeal in writing. All undergraduates who have below 60 transfer hours may appeal directly to the Director of Admissions. All transfer students with over 60 hours of transfer credit may appeal directly to the chair of the department they wish to major in.

An undergraduate student who has been denied admission to a program of the University for academic reasons may appeal the decision through the following administrative sequence: the Director of Admissions, the chairperson of the program, the Dean of the college or school of the program, and the Vice President for Academic Affairs. An undergraduate student who has been denied admission to the University for other than academic reasons may appeal to the Vice President for Student Affairs.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Undergraduate Education
Florida International University

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Undergraduate Education
Florida International University
11200 S.W. Eighth Street, PC 245
Miami, Florida 33199
Telephone Number: 305-348-2800

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***R = Required *O = Optional**