



University Community (faculty, staff and students)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
PROGRAM TERMINATION POLICY	November 15, 2007	350.015

POLICY STATEMENT (R*)

In order to promote and maintain high quality academic programs, the University may over time develop new academic degree programs or discontinue existing programs.

Program discontinuance is the formal termination of a degree program, department or division of instruction, school or college, or other program unit for educational reasons, strategic realignment, resource allocation, budget constraints, or combination of education strategies and financial reasons.

REASON FOR POLICY (O*)

To specify the standards required for university program termination.

PROCEDURES (O*)

A recommendation to discontinue a program, or department, or other academic unit may be made by a department, its chair, the dean, the campus program review committee, the vice president for academic affairs, the provost, the president or the Board of Trustees. A Program Termination Form must accompany the recommendation.

A recommendation for program discontinuance will be reviewed by the provost with advice from the dean and faculty senate and submitted to the President and Board of Trustees. In considering programs for possible termination, the following items will be evaluated:

1. Relationship of the program to the University Mission
2. Relationship of the program to University Strategic Objectives
3. (Student FTE)/(Faculty FTE)
4. (Program Expenses)/ (State appropriations plus tuition)
5. Number of graduates
6. Time to degree
7. Percent completing with 4 years, 6 years, and 8 years (the latter only for graduate programs)
8. Faculty scholarly and/or creative productivity
9. Record of Faculty external funding, where appropriate
10. Impact on students in the program
11. Impact on educational opportunities for underrepresented minorities
12. External community financial support
13. Accreditation status for accredited programs

The trend lines in indicators 3-9 will be of particular importance.

Program Termination Form is available by request to the Office of the Provost.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Division of Academic Affairs
Florida International University

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Office of the Provost
11200 S.W. Eighth Street, PC 526
Miami, Florida 33199
Telephone: (305) 348-2151

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FORMS/ONLINE PROCESSES (O*)

Program Termination Form is available by request to the Office of the Provost.

Link to the above referenced Form(s) available in the “Document Details” Section of the online version of this policy document

***R = Required *O = Optional**