



Graduate Application for Graduation and Degree Conferral # 380.0444

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
June 2012	February 12, 2026	University Graduate School

POLICY STATEMENT

To receive a graduate degree from the University, students must meet the minimum requirements set forth by the Board of Governors and the University and the specific requirements established by the degree program as published in the University Graduate Catalog. Additional requirements may be set and must be specified in policies and procedures manuals of each individual degree granting program. It is the student’s responsibility to make sure that all degree requirements have been met.

The University faculty recommends the granting of degrees. The program director, the chairman of the department and the dean of the appropriate School or College must certify that the student has satisfied the minimum conditions required to receive the graduate degree. The University Graduate School will certify that the student has completed the thesis or dissertation requirement, if one exists.

All work applied toward degree requirements must be completed within the time limit for degree completion.

Students must have a minimum cumulative graduate GPA of 3.0 or greater.

There must be no incomplete grades for the degree to be awarded.

At the time of degree award, student cannot be on suspension or expulsion, have any outstanding sanctions, or have any pending/open case(s) under review by the Office of Civil Rights (OCR) or the Office of Student Conduct and Academic Integrity (SCAI).

In order to graduate in a given term, a student must submit an application for graduation to the Office of the Registrar by the appointed deadline.

A doctoral student (excepting professional doctorates) must be enrolled for dissertation credits during the term in which the doctoral degree is awarded. If a thesis is required, a master’s student must be enrolled for thesis credit during the term in which the degree is awarded.

A student denied graduation must complete the requirements for graduation and reapply for graduation.



SCOPE

Faculty, graduate students and University Graduate School administration.

REASON FOR POLICY

This policy sets forth the requirements for students to apply for and receive a graduate degree from the University.

DEFINITIONS	
TERM	DEFINITIONS
N/A	N/A

ROLES AND RESPONSIBILITIES

N/A

RELATED RESOURCES

N/A

CONTACTS

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HISTORY

Initial Effective Date: Originally 3.1.1 ACADEMIC (effective 3/28/89); 7.3.1 DISSERTATION (effective 3/28/89); 7.3.2 THESIS (effective 3.28/89); 8.1 APPLICATION FOR GRADUATION (effective 3/28/89); 8.2.1 DOCTORAL DEGREE (effective 3/28/89); and 8.2.2 MASTERS DEGREE (effective 3/28/89) from Graduate Policies and Procedures Manual.

Review Dates (*review performed, no updates*): N/A

Revision Dates (*updates made to document*): March 9, 2023; January 29, 2024; August 19, 2025; September 5, 2025; February 12, 2026 (update to unit names).