



**Change of Graduate Degree Program # 380.004**

<b>INITIAL EFFECTIVE DATE:</b>	<b>LAST REVISION DATE:</b>	<b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b>
June 2012	October 14, 2022	The University Graduate School

**POLICY STATEMENT**

A change of degree program by a student after he or she has begun taking coursework can only be considered if the student is currently enrolled and must be approved in writing by both the new program and the program from which the student is departing. The Deans of the appropriate colleges or schools must recommend approval of the change of degree program. The Dean of the University Graduate School must approve all changes of degree program.

**SCOPE**

University Community (faculty, graduate students and University Graduate School administration)

**REASON FOR POLICY**

Change of degree program is only for students currently enrolled. Students that are not enrolled must apply to a new program.

<b>DEFINITIONS</b>	
<b>TERM</b>	<b>DEFINITIONS</b>
N/A	N/A

**ROLES AND RESPONSIBILITIES**

Each unit or administrator listed will review and approve change of degree program requests according to their processes.

**RELATED RESOURCES**

Change of Degree Program Form: <http://gradschool.fiu.edu/wp-content/uploads/2019/10/Oct2019Change-of-Graduate-Degree.pdf>



### CONTACTS

University Graduate School  
Modesto A. Maidique Campus  
11200 SW Eighth Street - MARC 430  
Miami, Florida 33199  
Telephone: (305) 348-2455

### HISTORY

**Initial Effective Date:** Originally 4.3 CHANGE OF MAJOR OR COLLEGE (effective 3/28/89) from Graduate Policies and Procedures Manual.

**Review Dates** (*review performed, no updates*): January 29, 2024

**Revision Dates** (*updates made to document*): Changed to 380.004 CHANGE OF GRADUATE DEGREE PROGRAM (effective June 2012); October 2019; April 6, 2019; October 14, 2022.