



Approval of New Graduate Programs and Changes to Existing Graduate Programs #380.003

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
June 2012	October 14, 2022	The University Graduate School

POLICY STATEMENT

The University's internal approval process for new graduate programs proceeds in the following order:

- Department/program curriculum committee
- Program faculty
- Department/program chairperson
- All chairpersons of department whose faculty are participating in a new graduate program
- College or school curriculum committee and/or graduate council
- Dean of the appropriate school or college
- University Graduate Council and University Curriculum Committee
- Faculty Senate
- Dean of the University Graduate School
- Provost
- President
- University Board of Trustees

Changes to existing graduate programs and curricula require approval as stipulated by the Faculty Senate, followed by the Dean of the University Graduate School and the Provost.

SCOPE

University Community (faculty, graduate students and University Graduate School administration)

REASON FOR POLICY

New graduate programs require approval by the Faculty Senate, the administration, the University Board of Trustees and the State Board of Governors as set forth in the guidelines provided by University policies and those of the State University System.



DEFINITIONS	
TERM	DEFINITIONS
N/A	N/A

ROLES AND RESPONSIBILITIES
Each unit or administrator listed will review and approve proposals for new graduate degrees according to their processes.

RELATED RESOURCES
N/A

CONTACTS
<p style="text-align: center;">University Graduate School Modesto A. Maidique Campus 11200 SW Eighth Street - MARC 430 Miami, Florida 33199 Telephone: (305) 348-2455</p>

HISTORY
<p>Initial Effective Date: Originally 10.3 GRADUATE PROGRAM APPROVAL (effective 3/28/89); and 10.3.1 INTERNAL APPROVAL PROCESS (approved 3/29/89) from Graduate Policies and Procedures Manual.</p> <p>Review Dates (<i>review performed, no updates</i>): January 29, 2024</p> <p>Revision Dates (<i>updates made to document</i>): Changed to 380.003 APPROVAL OF GRADUATE PROGRAMS AND CURRICULA (June 2012); October 2019; April 6, 2019, October 14, 2022.</p>