



**Purchase or Receipt of Items Requiring EH&S Prior Approval
2350.060**

INITIAL EFFECTIVE DATE: February 11, 2004	LAST REVISION DATE: March 30, 2021	RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT Office of Research and Economic Development/ Post-Award
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POLICY STATEMENT

The PI on a sponsored project must obtain EH&S prior written approval for the purchase or receipt of any hazardous/biohazardous materials. Such approval is essential in order for the University and the PI to comply with applicable federal and state laws regarding the purchase, transportation, use, storage and disposal of these regulated materials.

SCOPE

N/A

REASON FOR POLICY

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DEFINITIONS	
TERM	DEFINITIONS
PI	Principal Investigator
EH&S	FIU Department of Risk Management and Environmental, Health and Safety
ORED	Office of Research and Economic Development
Carcinogenic Material	A substance or physical agent that causes cancer in humans, or on the basis of animal experiments, is suspected of being able to cause cancer in humans
DEA Controlled Substances	Drugs and certain other chemicals, both narcotic and non-narcotic, which come under the jurisdiction of federal and state laws regulating their manufacture, sale, distribution, use and disposal



Explosive Material	A substance, mixture, or compound capable of entering into a rapid and violent reaction that produces a sudden local, dramatic increase in pressure or shock wave
Infectious Materials	Pathogenic microorganism capable of causing communicable infection
Laser	Light Amplification by Stimulated Emission of Radiation- A device that produces an intense, coherent, directional beam of light.
Radioactive Material	Any solid, liquid, or gaseous substance which emits radiation spontaneously
Select Agent	Microorganism (virus, bacterium, fungus, rickettsia) or toxin listed by the Centers for Disease Control or the U.S. Department of Agriculture. It includes genetically modified microorganisms or genetic elements
Special Hazards Materials	These materials include, but are not limited to, radioactive materials, Drug Enforcement Administration (DEA) controlled substances, select agents, carcinogenic and explosive materials, infectious materials, and laser devices, and any other hazardous materials, the purchase, handling, storage or transfer and disposal of which is regulated by federal, state, or local laws.

ROLES AND RESPONSIBILITIES

N/A

RELATED RESOURCES

EH&S Policy: Security in Laboratories with Special Hazards

EH&S Research Clearance Website

CONTACTS

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HISTORY

Initial Effective Date: February 11, 2004; Office of Sponsored Research Administration Faculty/Staff Guide for the Administration of Externally Funded Projects, INTERIM VERSION;

Review Dates (*review performed, no updates*): N/A

Revision Dates (*updates made to document*): April 10, 2017 and April 22, 2020; March 30, 2021



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PROCEDURE STATEMENT

If the PI wishes to purchase or receive (via a material transfer agreement, loan, gift or otherwise) any Special Hazards Materials relative to a sponsored project or an agreement sought to be executed by ORED, the PI must receive from EH&S written approval prior to the purchase or receipt of such materials pursuant to EH&S procedures and using the applicable EH&S form, to ensure that EH&S is informed that these materials are on campus and being properly used in the conduct of research by FIU employees and/or students. The PI must retain EH&S' written approval in the PI's sponsored project file. Any proposed material transfer agreements must be approved by the Office of Sponsored Research Administration in accordance with the ORED Agreement Request Form and any EH&S prior approval required for such material transfer agreement must be in place before ORED, may execute the material transfer agreement.