



**University Building Code Enforcement Regulations for Faculty, Staff and Construction Companies/Vendors Doing Business with the University #520.010**

<b>INITIAL EFFECTIVE DATE:</b>	<b>LAST REVISION DATE:</b>	<b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b>
March 2005	March 1, 2021	Office of Finance and Administration/ Facilities Management Department

**POLICY STATEMENT**

The Facilities Management Department will be the central point of administrative control and enforcement of all applicable Florida Building Code(s) and Florida Fire Prevention Code(s) rules and regulations governing all new construction, remodeling, renovations and/or demolition of all University-owned facilities.

**SCOPE**

This policy is applicable to all contractors and vendors performing construction services for the University. This policy is also applicable to faculty, staff and students of the University who have the responsibility to adhere to it in its entirety.

**REASON FOR POLICY**

In order to maintain appropriate enforcement of the Florida Building Code and the Florida Fire Prevention Code rules and regulations for all University facilities, a central source of authority must be in place. The Department has the statutory authority from the State of Florida to require and to issue construction permits, conduct inspections and issue certificates of occupancy or completion from/to all qualified contractors performing construction services, whether contracted or donated, for all campuses.

<b>DEFINITIONS</b>	
<b>TERM</b>	<b>DEFINITIONS</b>
Facilities Management Department	An organizational unit of the Office of Finance and Administration of Florida International University, and has been delegated the appropriate authority to define, implement and enforce this policy.
Building Code Administrator	An employee of the University, with building construction regulation responsibilities who is charged with the responsibility for direct regulatory administration or supervision of plan review,



	enforcement, or inspection of building construction, erection, repair, addition, remodeling, demolition, or alteration projects that require permitting indicating compliance with building, plumbing, mechanical, electrical, gas, fire prevention, energy, accessibility, and other construction codes as required by state law or municipal or county ordinance.
Contractor	A person who is qualified for, and is only responsible for, the project contracted for and means, except as exempted in this part, the person who, for compensation, undertakes to, submits a bid to, or does himself or herself or by others construct, repair, alter, remodel, add to, demolish, subtract from, or improve any building or structure, including related improvements to real estate, as established by F.S. 489.105.
Vendor	Person or entity which provides goods or services to the University.

**ROLES AND RESPONSIBILITIES**

The Building Code Administrator in the Facilities Management Department will be responsible for the direct regulatory administration of plan review, inspections and enforcement provisions of this policy.

**RELATED RESOURCES**

Latest adopted edition of the Florida Building Code - [www.floridabuilding.org](http://www.floridabuilding.org)  
 Latest adopted edition of the Florida Fire Prevention Code - [www.myfloridacfo.com/division/sfm](http://www.myfloridacfo.com/division/sfm)

**CONTACTS**

Questions about this policy should be directed towards the office with administrative oversight of this policy or contact the Building Code Administrator.

**HISTORY**

**Initial Effective Date:** March 2005  
**Review Dates** (*review performed, no updates*): January 31, 2024  
**Revision Dates** (*updates made to document*): March 1, 2021