



**Overexpenditure and Disallowances on Sponsored Projects # 2350.050**

<b>INITIAL EFFECTIVE DATE:</b>	<b>LAST REVISION DATE:</b>	<b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b>
February 11, 2004	March 30, 2021	Office of Research and Economic Development/ Post-Award

**POLICY STATEMENT**

Any overdraft or disallowance on a sponsored project ID shall be covered by a transfer of the disallowed expense to the PI's college's or Center's F&A department ID, unless another appropriate source of funds proposed by the PI to cover the disallowance or over expenditure and ORED, the PI's dean, department chair and/or center director (as appropriate) agree to use that source of funds

**SCOPE**

N/A

**REASON FOR POLICY**

To clarify how sponsored project cost overruns or disallowances will be reimbursed to the University.

<b>DEFINITIONS</b>	
<b>TERM</b>	<b>DEFINITIONS</b>
N/A	N/A

**ROLES AND RESPONSIBILITIES**

N/A

**RELATED RESOURCES**

N/A



### CONTACTS

Office of Research and Economic Development  
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### HISTORY

**Initial Effective Date:** February 11, 2004; Office of Sponsored Research Administration Faculty/Staff Guide for the Administration of Externally Funded Projects, INTERIM VERSION;

**Review Dates** (*review performed, no updates*): January 18, 2024

**Revision Dates** (*updates made to document*): April 10, 2017, March 30, 2021, December 11, 2024 (Procedure Only).



**Overexpenditure and Disallowances on Sponsored Projects # 2350.050a**

<b>INITIAL EFFECTIVE DATE:</b>	<b>LAST REVISION DATE:</b>	<b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b>
February 11, 2004	December 11, 2024	Office of Research and Economic Development/ Post-Award

**PROCEDURE STATEMENT**

Principal investigators have the responsibility to manage their projects within their established budgets and to ensure that charges to the projects are proper and allowable. If, as a result of unusual circumstances or unanticipated project expenses, a project ID is in overdraft, and if additional funds are not available from the sponsor, or if a sponsor disallows a charge to project, or it is determined when monitoring the project that a charge is not allowable, the PI must identify an appropriate source of funds to cover the overdraft or disallowance. These charges must be promptly transferred to one of the appropriate accounts: PI's college account, PI's departmental account, the PI's Center's account, the PI's miscellaneous F&A account, these are all non-sponsored account funds. If you have questions, please contact your Post Award Manager.