



University Community (faculty, staff and students)

SUBJECT (R*)	EFFECTIVE DATE (R)	PROCEDURE NUMBER
PHYSICAL FACILITIES AND CAMPUS GROUNDS	March 2005	520.005e

PROCEDURE STATEMENT (R)

Florida International University shall ensure that any and all activity directly or indirectly affecting, designating or pertaining to the physical facilities and campus grounds shall follow and be governed by procedures established by the Administration Division and the responsible Facilities Department(s) therein.

REASON FOR PROCEDURE (O*)

The Administration Division and Facilities Management Department have been assigned the fiduciary responsibility for developing, maintaining and documenting the campus grounds and physical facilities inventory on behalf of the Florida International University Board of Trustees.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Office of Finance & Administration

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Facilities Management
Florida International University
11200 S.W. Eighth Street, CSC 220
Miami, Florida 33199
Telephone Number: (305) 348-4001

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For any questions or comments, the “Document Details” view for this procedure online provides complete contact information.

***R = Required**

***O = Optional**