



**Energy Management Controls # 520.006**

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| <b>INITIAL EFFECTIVE DATE:</b><br><br>March 1, 2005 | <b>LAST REVISION DATE:</b><br><br>January 31, 2024 | <b>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</b><br><br>Office of Finance and Administration/ Facilities Management Department |
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**POLICY STATEMENT**

With a goal to effectively minimize the University’s energy use and associated environmental impacts, continuous investigation and monitoring will be implemented to meet the University’s needs with less energy use. Applicable standards, codes, and regulations shall be referenced with improvements implemented were feasible.

**SCOPE**

This policy applies to the entire University Community and all facilities.

**REASON FOR POLICY**

In order to maintain appropriate safe and sound fiscal energy utilization standards for all University facilities, a central source for enforcement must be in place. Compliance with all applicable operating standards, codes, and regulations must be ensured.

| <b>DEFINITIONS</b> |   |
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| <b>TERM</b>        | <b>DEFINITIONS</b>  |
| Energy             | General term including utilities such as electricity, water, natural/propane gas, gasoline, and diesel fuel and the produced services such as lighting, heating, ventilation, air conditioning, and sewage. |

**ROLES AND RESPONSIBILITIES**

Facilities Management - Oversight of Policy and Procedures



**RELATED RESOURCES**

None

**CONTACTS**

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**HISTORY**

**Initial Effective Date:** March 1, 2005

**Review Dates** (*review performed, no updates*): N/A

**Revision Dates** (*updates made to document*): March 1, 2021: Energy Management Controls Procedure originally part of 520.005 Facilities Management Scope of Services Policy as (previous procedure #520.005c). Procedure was moved into its own policy and procedure. January 31, 2024.



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| March 1, 2005           | March 1, 2021       | Office of Finance and Administration/ Facilities Management Department |

**PROCEDURE STATEMENT**

The Facilities Management Department will be the central point of control and approval for the development and implementation of guidelines for the establishment of appropriate energy management controls for all University facilities.

Installation- The Facilities Management Department will manage and coordinate the installation of monitoring devices and systems.

Monitoring - The Facilities Management Department will monitor the devices and systems as well as develop a database of historical data as needed.

Adjustment - The Facilities Management Department will use the data acquired to adjust systems as needed to meet the University’s needs and maintain a consistent level of energy consumption. Improvements will be made where feasible.