Time Limits for Graduate Degree Completion # 380.080

<table>
<thead>
<tr>
<th>INITIAL EFFECTIVE DATE:</th>
<th>LAST REVISION DATE:</th>
<th>RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2012</td>
<td>March 9, 2023</td>
<td>University Graduate School</td>
</tr>
</tbody>
</table>

**POLICY STATEMENT**

Doctoral students must complete their degree within nine years of first enrollment. All work used to meet degree requirements, including coursework and the successful defense of a dissertation, must be completed within the nine years prior to degree conferral.

Students in Specialist programs must complete their degree requirements within six years of first enrollment. All work used to meet degree requirements must be completed within six years of degree conferral.

Master of Fine Arts student must complete their degree requirements within eight years of first enrollment. All work used to meet degree requirements, including coursework and the successful defense of a thesis, must be completed within the eight years prior to degree conferral.

All other master’s students must complete their degree requirements within six years. All work used to meet degree requirements, including coursework and the successful defense of a thesis, must be completed within the six years prior to degree conferral.

An approved leave of absence does not affect the time limits for degree completion.

**SCOPE**

Faculty, graduate students, and University Graduate School administration.

**REASON FOR POLICY**

This policy sets forth the time limits for doctoral students, students in specialist programs and masters students to complete their degree requirements.

**DEFINITIONS**

<table>
<thead>
<tr>
<th>TERM</th>
<th>DEFINITIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
N/A

### ROLES AND RESPONSIBILITIES

N/A

### RELATED RESOURCES

N/A

### CONTACTS

University Graduate School  
Modesto A. Maidique Campus  
11200 SW Eighth Street – Marc 430  
Miami, Florida 33199  
Telephone: (305) 348-2455

### HISTORY

**Initial Effective Date**: Originally 3.6 TIME LIMITS TO GRADUATION (effective 12/7/04) from Graduate Policies and Procedures Manual.  
**Review Dates** (*review performed, no updates*): N/A  
**Revision Dates** (*updates made to document*): March 9, 2023