



University Community (faculty, staff and students)

SUBJECT (R*)	EFFECTIVE DATE (R*)	POLICY NUMBER (O*)
STANDARDS OF SATISFACTORY ACADEMIC PROGRESS	2006	1330.020

POLICY STATEMENT (R*)

To receive assistance under the Student Financial Assistance (SFA) Programs, a student must meet the Standards of Satisfactory Academic Progress. The University has established a satisfactory progress policy for the purpose of monitoring whether the student meets these standards. Students who fail to make progress towards completion of their degree as specified under this policy will be issued warning letters, placed on probation, or suffer suspension or termination of financial aid. Any student denied financial aid who can prove special circumstances has the right to appeal the decision within 60 days of the Financial Aid Office notification.

REASON FOR POLICY (O*)

To describe the criteria and procedures for the Standards of Satisfactory Academic Progress.

PROCEDURES (O*)

For purposes of this Policy and the receipt of financial aid, the Standards of Satisfactory Academic Progress are reviewed at the end of each semester for the Qualitative, Maximum Time Frame, and the Quantitative requirements.

The following components are measured to determine if satisfactory progress has been achieved:

1. Qualitative: Students must maintain the required grade point average (GPA) necessary to continue as degree candidates at the University. Therefore, they must maintain an academic standing consistent with the University's Academic Retention Policy as outlined in the University Catalog.
2. Quantitative: Credit Hour Completion. Undergraduate and graduate students must successfully complete 67% of all attempted credits taken each semester at the University.

Warning: The first time a student does not successfully complete 67% of all attempted credits taken at the University by the end of a semester will be placed on SAP Warning. The student retains eligibility for financial aid as long as the Qualitative and Timeframe measures are met. If, at the end of the next semester of attendance, the student does not successfully complete 67% of all attempted credits taken at the University the student loses financial aid eligibility and must Appeal to regain eligibility.

3. Maximum Time Frame (Time Limitation for Degree Completion). FIU does not have any policy on time limit for undergraduate degree completion. A proxy for time limit has been determined to be 150% of the credits required for the degree (i.e., 180 credits for the standard 120 credit bachelor's degree). Credits include attempted credits at the university (inclusive of ALL degree requirements, even including those waived/exempted for academic purposes via the approval of Academic Amnesty/Salvage Policies) and transfer credits accepted in satisfaction of course requirements for the degree. Noncredit and/or remedial courses are not included in the quantitative measurements. Total number of credits taken is reviewed at the end of each semester.

APPEALS

Any student denied financial aid who can prove special circumstances has the right to appeal the decision within 60 days of the Financial Aid Office notification. The appeal must be submitted in writing and supportive documentation must be attached. If the appeal is denied, the student may submit a final appeal to the Financial Aid Appeals Committee. Students will be notified of the Committee's decision within thirty days of receipt of their appeal. The decision of the Committee shall be final.

FINANCIAL AID APPEALS COMMITTEE

The Financial Aid Appeals Committee is appointed by the Director of Financial Aid.

HISTORY (R*)

Effective Date: 2006; Revision Date(s): January 13, 2012 and August 27, 2015.

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT (R*)

Division of Enrollment Management Services
Florida International University

RESPONSIBLE ADMINISTRATIVE OVERSIGHT (R*)

Office of Financial Aid
11200 S.W. 8th Street - PC 125
Miami, Florida 33199
Telephone: (305) 348-7272

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For any questions or comments, the "Document Details" view for this policy online provides complete contact information.

FORMS/ONLINE PROCESSES (O*)

Satisfactory Academic Progress (SAP) Appeal Form

Link to the above referenced Form(s) available in the "Document Details" Section of the online version of this policy document.

***R = Required *O = Optional**